DAYTON VALLEY COMMUNITY ASSOCIATION

c/o Complete Association Management Company (CAMCO), 704 W Nye Ln Ste 101 Carson City, NV 89703

BOARD OF DIRECTORS MEETING MINUTES
MAY 13, 2020
101 Palmer Drive, Dayton, NV 89403
Per NRS116.31083, this meeting was audio recorded

DRAFT

BOARD OF DIRECTOR'S ROLL CALL

Name	Position	Term	Present	Absent
Dennis Drury	President	04/2021	X	
Sandy Mass	Vice President	04/2021	X	
Mary Farias	Director	04/2020	X	
Gene Cowles	Secretary	04/2020	X	
Amy Puzzo	Director	04/2021		X
Paula Darragh	Director	04/2021	X	
Doug Kreie	Director	04/2021	X	

Manager: Katie Miller, Community Manager. Kathleen Hall, Administrative Assistant.

ESTABLISHMENT OF QUORUM
Quorum was established with six of seven members present

POSITION OF OFFICERS
President – Dennis Drury
Vice President – Sandy Mass
Secretary – Gene Cowles
Directors - Paula Darragh
Doug Kreie
Mary Farias
Amy Puzzo

CALL TO ORDER
Dennis Drury called the meeting to order at 6:00 PM.

MEMBERS COMMENTS
There were nine (9) homeowners present. There were no comments made at this time.

MEETING MINUTES
Vice President Mass moved to approve the meeting minutes from February 29, 2020, Director Kreie seconded the motion. After no further discussion, motion carried unanimously.

FINANCIALS
The Board reviewed the current un-audited financial reports for the months ending December 2019 and January 2020 complete with income statements and balance sheets. President Drury moved to approve the financial statements for months ending December 2019 and January 2020 as provided. Director Farias seconded the motion. After no further discussion, motion carried unanimously.

OLD BUSINESS
A. Towing Company Agreements – Management expressed difficulty finding tow company to complete parking enforcement. **This item has been postponed.**
B. Park Benches - Discussion ensued regarding locations for park benches locations throughout the community. Legal opinion advised that all owns 500 feet from the bench locations must approve having benches located near their homes. Ballots will be issued and once they have been received back, the Board will work with Management to create RFP and obtain benches approved by the Bard to complete the work.

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NEW BUSINESS

A. Appointment of Committee Members – No new appointments at this time.
B. Fencing on the Perimeter of Property – Two Sealed Proposal were provided to the Association and opened during the meeting. Management provided summary from both proposals. **This item has been postponed for further review of the proposals.**
C. Overnight Parking Enforcement – **this item has been postponed.**
D. Gate Code Update – The gate Code update has been postponed. The Board would like Management to obtain proposal for fence painting. Management will reach out to fencing company to obtain the appropriate material needed to complete the job.
E. Landscape Maintenance Contract – Management obtained three sealed proposals which were opened during the meeting. Management provided a summary of each. **This item has been postponed for further review of the proposals.**
F. Palmer Exit Gate Upgrade – **This item has been postponed.**

COMMITTEE REPORTS

A. ARC – Director Kreie announces that any change must submit a request to CAMCO to be processed through the committee. Management advised that during the last executive session Amy Puzzo resigned from the Architectural Committee. There were a total of 21 applications approved since March for miscellaneous projects.
B. Gates – Gates to remain open to prevent the spread of COVID-19.
C. Landscaping- President Drury indicated that landscape committee will review Landscape Maintenance Proposals to provide their feedback on which vendor to move forward with.
D. Social – Vice President Mass stated there was no update at this time.
E. Website – Vice President Mass indicated that any owner that has not logged in in the past twelve months will be removed from the website. Discussion regarding SSL certificate.
F. Roads – President Drury announced that crack fill will be completed in summer 2020. Management and Board will draft RFP for Crack Fill
G. Rules and Regulations – Secretary Cowles discussed landscape, staying on top of weed growth and parking passes.

EXECUTIVE MEETING SUMMARY

Prior to the board meeting, the board held an executive session to discuss legal issues, hearings, and delinquencies and bad debt write offs and foreclosures.

NEXT MEETING DATE & ITEMS FOR NEXT MEETING

Next Meeting is scheduled for June 10, 2020 at 5:00 PM

MEMBER COMMENTS

There were nine (9) homeowners present.

- Holiday lighting
- Weeds on golf course property

ADJOURNMENT

President Drury moved to adjourn the meeting at 6:47 PM, Vice President Mass seconded the motion. No further discussion, meeting adjourned.

Respectfully Submitted by: Katie Miller, Community Manager
Agent for Complete Association Management Company

Approved: _____ Date: _____
Secretary/Board Member Signature